

USA ELECTRONICS MATERIEL READINESS ACTIVITY  
Directorate for Procurement  
Special Provisions of Purchase/Delivery Order

**INSTRUCTIONS TO CONTRACTORS** - In addition to those provisions set forth on the reverse of DD Form 1155 (1155r), the following paragraphs constitute special provisions which are included, as applicable, in orders issued by this Activity. Only those provisions set forth below, which are listed in Block 16 of the DD 1155, are applicable to this order.

**SECTION F. FISCAL.**

F01 - Subscriptions/Publications. Contractor's invoices must be submitted before payment can be made. Contractor will be paid on the basis of his invoice which must state (1) the starting and ending dates and (2) that orders have been placed in effect for the addresses required, or (3) that the orders will be placed in effect upon receipt of payments.

F02 - Publications. Amounts shown on this order are estimates only. Prices invoiced will be based on publisher's list prices effective on date of delivery. Discounts will be in accordance with the applicable category expressed in the basic contract. Contractors will so certify to the above when submitting an invoice.

F03 - Pricing Policies - Fed'l Prison Ind. The price in this contract is subject to later adjustment between the Commissioner of the Fed'l Prison Industries, Inc., and the Executive Director, Procurement and Production, Defense Supply Agency, and the arbitration provisions of Section 4124 of Title 18, United States Code, shall not be invoked except in the case of a disagreement on the part of the Commissioner of the Fed'l Prison Industries, Inc., and the Executive Director, Procurement and Production, Defense Supply Agency. This paragraph is applicable to all orders with the Fed'l Prison Industries, Inc.

F04 - Variation in Quantity. Payment will be made for quantity covered by this order/contract and any authorized variation in quantity. Shipments in excess of quantity ordered, and any unauthorized variation, will be returned at contractor's expense.

F05 - Maximum Payment. Maximum amount authorized to be paid under the order is \$25,000 without regard to any quantity variation, transportation charges, or other inconsistent provisions which may appear in the procurement documents.

**SECTION I. INSPECTION AND ACCEPTANCE.**

I01 - Inspection and acceptance shall be at destination.

I02 - Inspection and acceptance shall be at the contractor's plant.

I03 - Inspection, see schedule, acceptance shall be at destination.

I04 - Inspection and acceptance, see schedule.

I06 - No source inspection required, acceptance shall be by the FAST PAYMENT procedure.

I07 - Inspection, see schedule, acceptance shall be by the FAST PAYMENT procedure.

I08 - Inspection Notification. If the inspection point is other than at destination, the Contractor shall, when ready for inspection, or if practicable, 10 days in advance thereof, notify the office to which this order has been assigned for administration, unless otherwise informed.

**SECTION P. PRESERVATION, PACKAGING, PACKING AND MARKING.**

P01 - Preservation, Packaging, Packing, and Marking shall be in accordance with MIL-STD-1188A "Commercial Supplies and Equipment". Each item shall be marked as a minimum to indicate, National Stock Number, Nomenclature, Part Number, Unit of Pack, Quantity in Package, date of Packaging, Manufacturer's Code Number, Contract Number. Exterior Marking of Shipments, as a minimum containers shall be marked with ship to address, Contract Number, Contractor's Name and return address. Identification of each item set forth above may not be possible in cases where an NSN or other information is not available. In those cases, a note should be made that the information is not available. Should an item be of such size that it will not permit inclusion of the aforementioned information on the item, a packing slip must be included with the item that will permit the required identification. Attachment of a removable tag with the aforementioned information would also be acceptable.

P02 - Standard Commercial - Preservation, Packaging, Packing and Marking shall be in accordance with the supplier's standard commercial practice.

P03 - Commercial Export - Preservation, Packaging, Packing and Marking shall be in accordance with the supplier's standard commercial practice for export packing.

SECTION S. SHIPMENT.

S01 - Reserved.

S02 - Overseas Shipment to Military Post Offices.

The order specifies delivery to a Military Post Office by FIRST CLASS PARCEL POST or Military Overseas Mail, if such service is not available, notify the Contracting Officer promptly upon receipt of the order.

S03 - Acceleration of Delivery. Request maximum acceleration of delivery at no additional cost to the Government.

S04 - Freight Prepaid (F.O.B. Origin).

Ship the supplies F.O.B. Origin at Government expense or prepaid commercial bills of lading. The supplies will move for the account and at the risk of the Government. Show the prepaid transportation charges or apportioned charges as separate item on the invoice for each individual shipment of supplies.

S05 - Premium Transportation. If directed to ship by Air Freight/United Parcel Service, First Class or Registered Parcel Post and the price includes charges for normal surface transportation and/or cost of registration shall be shown as a separate item on the invoice.

S06 - F.O.B. Origin - Freight Prepaid to Destination by the Contractor.

Contractor will not be reimbursed for cost of normal surface transportation.

S07 - Subscriptions. To provide for continual periodical subscriptions, request the renewals listed in the schedule be extended from the old expiration date.

S08 - Substitute Titles. Substitute titles may be accepted only upon approval of the Contracting Officer when required titles are, (1) Out-of-Print, or (2) Out-of-Stock. The order will be modified to reflect any changes required as a result thereof.

S09 - Final Shipment. This order will be considered complete upon receipt of invoice marked "Final Shipment, Order Complete". All items not shipped and invoiced are cancelled from this order upon receipt of an invoice so marked.

SECTION T. MANUALS.

T01 - Commercial Manuals. Pack one copy of your commercial manual with each unit.